



Jill White's One Page Description

What people like and admire about me as a Coach, PCT Trainer and Plan Facilitator

- Ability to establish rapport with learners
- Facilitation of conversations/discussions during training to encourage stories and insights
- Sense of humor and energy
- Extensive experience both in supporting individuals and supervising staff
- Punctuality, preparation and knowledge of the material
- Respect for individuals in terms of how I speak to and about them
- Commitment to helping people have better lives

What is important to me

- Preparing and practicing material so I won't have to stand behind a podium
- Adequate sleep the night before so that I am rested and alert
- Having all materials organized ahead of time
- Arriving early to set up and do a run through with the slides
- Making sure the training room is comfortable and has adequate wall space
- Having equipment that works and is easy to use
- Participants wear name tags so that I can use their first names; this helps with my comfort level when working with a large group
- Addressing different learning styles so that learners get the most from the presentation and exercises
- Beginning and ending on time
- Having FUN!!!!

How best to support me

- Feedback should be concrete as well as constructive; I like written feedback in bullet form; it's easier for me to read and remember
- I may overanalyze and ask many questions; sometimes I need this to process/reinforce information in my own head
- During observations, provide support; don't step in and take over training unless I have made significant missteps.
- Share stories and any helpful hints that will improve the content and structure of training, even if it isn't in the script